



ETABLISSEMENT D'ENSEIGNEMENT  
SUPERIEUR PRIVE  
SIRET : 383 070 695 00119

## Terms and conditions

### 1. Registration and confirmation

Any registration received by Collège International de Cannes by post, email, or on site, will be considered valid. The contract will be considered finalized as soon as the International College of Cannes confirms the registration: it will then be legally enforceable. If the registered person is an adult, this person becomes the co-contracting party of Collège International de Cannes. If the registered person is a minor, his legal representative must sign the contract indicating his exact address.

The person who is contractually registered is called a participant and so designated under the conditions below. The person who signs the contract (the participant himself, or in the case of a minor, his legal representative) is called the co-contracting party and so designated in the conditions below.

**\* MINORS ARE ONLY ACCEPTED FOR ACCOMMODATION ON CAMPUS IN THE PRESENCE OF A LEGAL RESPONSIBLE OR AN APPROVED SUPERVISOR. FAMILY ACCOMMODATION IS RESERVED FOR STUDENTS OVER THE AGE OF 18.**

### 2. Information provided during registration

The contracting partner expressly declares that the information provided during registration is true and accurate. Any omission or erroneous information may lead to immediate expulsion from the stay. In this case, the costs of the stay will not be reimbursed, neither in whole nor in part.

### 3. Registration fees

There is no registration fee.

### 4. Agreement modification fee

If the participant wishes to change the type of course or accommodation chosen during registration, no refund will be made in the event of a reduced service, and the pricing will be readjusted in the event of an increased service. No additional costs will be requested from the participant if he decides to extend his stay in the same course centre.

### 5. Payment Terms

A deposit of 25 percent of the total sum of the services chosen and acceptance of the established estimate is compulsory for the validation of the participant's registration.

The balance of the total costs is due at the latest 21 days before the start of the services. If the International College of Cannes receives the registration less than a week before the start of the services, the total amount of the costs must be paid upon receipt of the acceptance of the quote. Course and accommodation fees will be considered as paid as soon as the bank account of Collège International de Cannes has been credited with the amount to be paid. Account details will be provided to you on the quote.

### 6. Payment deadline

The co-contractor is required to respect the payment deadlines specified by the Collège International de Cannes when confirming registration. If the participant fails to meet the deadlines, Collège International de Cannes reserves the right to refuse access to the course. No complaint on this



ETABLISSEMENT D'ENSEIGNEMENT  
SUPERIEUR PRIVE  
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subject will be taken into account by the Collège International de Cannes.

## 7. Proof of payment

The co-contracting party may be asked to provide material proof of payment for the services before the start, or at the start of the language course. If you do not present this proof, you will be refused access to language courses and accommodation.

In the event of late registration, Collège International de Cannes will ask the contracting party to provide proof of payment before sending the documents to prepare for their departure.

## 8. Cancellation before the start of the stay

The co-contracting party has the option of canceling the contract at any time before the start of the language course. In this case, the International College of Cannes is entitled to demand the payment of appropriate financial compensation, the amount of which will depend on the time remaining between the date of receipt of the cancellation request by the International College of Cannes and the start of stay. Thus, the amount of compensation will be calculated as follows:

- Up to 61 days or more before the first day of the language course: 10% of the total price invoiced
- Between 60 and 8 days before the first day of the language course: 25% of the total price invoiced
- 8 days or less before the first day of the language course: 100% of the total price invoiced
- Non-participation in the stay or cancellation after the prescribed deadlines: 100% of the total price invoiced

Cancellation fees must be paid within 10 days of receipt of the cancellation invoice. In the event that the participant is refused a visa application, the Collège International de Cannes undertakes to reimburse the total amount of the fees paid by the participant, less; expenses; of administration of Sixty Euros (€60) and bank charges of Twenty Euros (€20), upon presentation of the original of the refusal document sent by the French Embassy.

## 9. Cancellation insurance

Collège International de Cannes, recommends that the contracting party take out cancellation insurance. In the event that the participant has taken out cancellation insurance and decides to cancel their registration for a language course, it is up to them to inform their insurer. Under no circumstances can the cancellation insurance hold Collège International de Cannes responsible for the non-reimbursement of the costs of the stay.

## 10. Passports and visa

The participant is required to inform himself and to comply with the rules of security, obtaining a visa, and hygiene to be respected in order to be able to enter France. Under no circumstances can the International College of Cannes be held responsible if the participant is refused entry and stay on French territory. It is possible to obtain information relating to the rules of security, hygiene and obtaining a visa at the embassy or consulate located in the participant's country. No refund will be made, either in whole or in part, if the participant is refused entry or stay in France through his own fault. The International College of Cannes will provide you with an invitation letter on request to apply



ETABLISSEMENT D'ENSEIGNEMENT  
SUPERIEUR PRIVE  
SIRET : 383 070 695 00119

for your visa upon receipt of the total costs of the language stay.

#### 11. Health / accident insurance

It is the participant's responsibility to take out health/accident cover valid in the country in which they wish to stay and for the entire duration of the stay.

#### 12. Damage caused by participants / civil liability

Before arriving at the school, each participant must take out insurance to cover any loss / damage that they may cause during the stay. Whatever the circumstances, and even if the participant considers that it is not necessary to take out this insurance, he will be held responsible for any loss caused to the International College of Cannes, to its business partners, or to a third party, to unless the responsibility of the International College of Cannes, is clearly proven.

#### 13. Obligations of participants

The participant will be assigned to a course that corresponds to their language level, following a placement test provided by the International College of Cannes.

Participants are required to attend classes and arrive on time.

In the event of total or repeated absence from classes, or behavioral problems, Collège International de Cannes reserves the right to expel the participant.

Collège International de Cannes will neither reimburse nor pay any compensation for the missed period of stay or the additional travel expenses incurred.

#### 14. Late arrival

In order to avoid disrupting the lessons, any participant who is more than 15 minutes late will have to wait for the break to return to class.

#### 15. Repeated absence from classes

Participants who do not attend all of the language stay courses will not receive any refund.

Participants must attend at least 80% of the courses to receive their certificate.

#### 16. Complaints

Any complaint must be addressed to the school administration directly. Any request for compensation must be notified in writing to the International College of Cannes, and must be received within four weeks after the end date of the stay stipulated in the contract. After this period, any action taken by the co-contracting party will be considered null and void.

#### 17. Discipline

If a participant displays inappropriate behavior and a disrespectful attitude, Collège International de Cannes reserves the right to expel him immediately.

In this case, Collège International de Cannes, will not reimburse, either in whole or in part, the part of the stay that the participant has missed and will not offer any compensation for any additional costs incurred by the participant (in particular for costs of travel).

#### 18. Modification of prices, dates or services

The pricing scale of Collège International de Cannes is established on a sliding scale based on the duration of the services. This offer is not retroactive.

If the co-contractor changes the duration or the services before or after departure, the offer and the reduction are cancelled. This offer may be interrupted or modified by Collège International de Cannes at any time of the year without prior notice.

Until the receipt by the co-contracting party of the registration confirmation, Collège International de



ETABLISSEMENT D'ENSEIGNEMENT  
SUPERIEUR PRIVE  
SIRET : 383 070 695 00119

Cannes may change at any time the dates and prices of the linguistic stays published on its website or on any other communication medium. After confirmation of registration by Collège International de Cannes, it is likely to change its services, provided that the changes are minor, inevitable and honest, and that they do not affect the teaching services. If the key services provided by Collège International de Cannes are affected by major changes, participants have the option of withdrawing their registration, or registering for another stay of the same value, if Collège International de Cannes is even offer it to them. Collège International de Cannes must inform participants of any changes immediately. After receiving the notification of change, participants must notify Collège International de Cannes promptly of their intention to exercise their rights or not.

#### 19. **Minimum number of participants**

If the minimum number of participants required for a language course (6 people per group) is not reached, Collège International de Cannes will inform the co-contractor at the latest three weeks before the start of the stay.

If Collège International de Cannes is unable to provide a replacement service, it undertakes to reimburse the costs inherent in services not provided by the participant. Under no circumstances will Collège International de Cannes pay compensation for any inconvenience or loss of time caused. If no course corresponds to the level of the participant, the International College of Cannes reserves the right to substitute group lessons with private lessons. The number of hours of individual lessons will depend on the amount paid by the participant. When a participant registers for private lessons, Collège International de Cannes is the only one authorized to designate the teacher (s) in charge of these lessons, to change them if necessary and to set the lesson times.

#### 20. **Activities**

Collège International de Cannes reserves the right to cancel one or more of the activities announced in the brochure if the weather conditions, or any other circumstance beyond the control of Collège International de Cannes, and its organization, are not favorable. In this case, Collège International de Cannes, undertakes to replace the canceled activities with others.

#### 21. **Holidays**

The contracting party declares to have taken note of the public holidays (01/01 – 10/04 – 01/05 – 08/05 – 18/05 – 29/05 – 14/07 – 15/08 – 01/11 – 11/11 – 25/12) during which courses and training are not provided. The contracting party acknowledges that this cannot give rise to a claim for financial compensation.

#### 22. **Cancellation of a stay at International College of Cannes**

Collège International de Cannes reserves the right to cancel a stay for security reasons, following a strike, political unrest or any other extraordinary incident. In this case, the International College of Cannes undertakes to propose a postponement of said reservation or to reimburse the related costs. Collège International de Cannes reserves the right to withhold a certain amount to cover administrative costs.

#### 23. **Responsibility**

Collège International de Cannes assumes full responsibility for the stays and undertakes to organize them efficiently by relying on its knowledge and experience of the sector. Under no circumstances will Collège International de Cannes be held liable for losses resulting from illness, accidents or inconvenience caused by poor quality service provided by an agent employed by Collège International de Cannes; Collège International de Cannes cannot be held responsible for the loss of valuables, personal items, money, etc. unless these losses are due to proven negligence on the part



ETABLISSEMENT D'ENSEIGNEMENT  
SUPERIEUR PRIVE  
SIRET : 383 070 695 00119

of Collège International de Cannes.

#### 24. **Well-being and safety**

Collège International de Cannes is authorized to take any reasonable action necessary for the well-being and health of the participants. Collège International de Cannes is also entitled to take all necessary measures to ensure that participants receive appropriate medical treatment if necessary. The costs incurred by this type of medical treatment will be borne by the participant, or his legal representative if he is a minor. An authorization ; written document established by the legal representative is required in the context of certain stays that involve risks. Without this signed document, Collège International de Cannes reserves the right to refuse access to the participant to certain activities.

#### 25. **Applicable law and jurisdiction**

French law applies exclusively to the contractual relationship between Collège International de Cannes and the participant. The competent court in the matter is the court of the place of residence of Collège International de Cannes. The general conditions of sale in no way limit the laws applicable to the co-contracting party.

## Privacy Policy

Last update: 01/03/2023

The Collège International de Cannes is committed to preserving the confidentiality of the information you provide online. The protection of your personal data is one of our priorities.

Our privacy policy describes how Collège International de Cannes treats the personal data of visitors and users (hereinafter "Users") when they browse our website [www.french-in-cannes.fr](http://www.french-in-cannes.fr) (hereinafter "French-in-Cannes").

Collège International de Cannes pays particular attention to the protection and use of its Users' data. The Collège International de Cannes may therefore modify, complete or update the present Charter of personal data protection. We encourage you to regularly review the latest version. If major changes are made, we will inform you on our website so that you can review the changes before they take effect. If you continue to use our services after we have published or sent you notice of changes to our Privacy Policy, this means that you accept the terms of our Privacy Policy.

### **What personal data do we collect and for what purpose?**

When you browse the French-in-Cannes website, we do not collect or process any personal data about you, such as your first and last name, personal address, telephone number or e-mail.

On the other hand, if you use our contact form and/or our registration form, you are providing personal information. The data you provide is personal data that you agree to communicate to Collège International de Cannes. This data is processed by the Collège International de Cannes in





ETABLISSEMENT D'ENSEIGNEMENT  
SUPERIEUR PRIVE  
SIRET : 383 070 695 00119

accordance with the present Charter for the processing of personal data, i.e. in particular according to secure protocols and allows the Collège International de Cannes to manage the requests received (requests for information, requests for quotations, requests for contact, registration requests, etc.) thanks to the contact form or directly when you use the following email address: [info.rgpd-gdpr@french-in-cannes.fr](mailto:info.rgpd-gdpr@french-in-cannes.fr)

For security purposes and to avoid spam, we also record the IP address of the originator.

Also, when you visit pages on French-in-Cannes, our host 1&1 and Collège International de Cannes collect information such as IP address, time of connection and type of pages visited for security purposes only.

In addition, French-in-Cannes articles may include embedded content (e.g. videos and images from Facebook, Twitter, Instagram or YouTube). Embedded content from other sites behaves in the same way as if the visitor were on that other site.

These websites may collect data about you, use cookies, embed third party tracking tools, track your interactions with these embedded contents if you have an account logged on their website.

When you leave a comment on French-in-Cannes, the data entered in the comment form, but also your IP address and your browser's user agent are collected to help us detect unwanted comments. An anonymised string created from your email address (also known as a hash) may be sent to the Gravatar service to check whether you are using the service. The Gravatar service privacy policy is available here: <https://automattic.com/privacy/>. After validation of your comment, your profile picture will be publicly visible next to your comment.

The Collège International de Cannes does not store or keep any bank details on its server.

### **How is your personal data used?**

Personal data collected directly from you or automatically may include the following data as well as any other type of information that Collège International de Cannes may request from you on a case-by-case basis in specific situations, which in any case will be limited to the personal data strictly necessary to perform the task:

- Data such as your surname, first name, e-mail address, postal address, telephone and fax numbers, gender, nationality, date and place of birth, emergency contact details.

Collège International de Cannes may collect personal data from you in the course of its activities, including when you use the site, when you contact Collège International de Cannes or when Collège International de Cannes requests information from you when you choose our courses or because of the relationship you may have with one or more members of our team.

### **For what purposes is your personal data used?**



ETABLISSEMENT D'ENSEIGNEMENT  
SUPERIEUR PRIVE  
SIRET : 383 070 695 00119

- Verify your identity;
- To provide our services/training;
- To improve, develop and market new services/training;
- Respond to requests you send us on the site or in connection with our services/training;
- Investigate or resolve petitions or disputes;
- Fulfilling contracts between us and you;
- To protect our rights, property or safety or that of others, including those of our other students and users of the site or our services/training and hosting;
- To meet any other obligations required by law

### **Who receives your personal data?**

The following persons and/or entities may, within the limits of their powers, receive from us some of your personal data or have access to your personal data:

- the managers of the marketing department, the sales department, the departments in charge of registration, teaching, reception, accommodation and canvassing, the administrative departments, the logistics and IT departments;
- departments responsible for control, departments responsible for internal control procedures, etc.;
- our service providers (host) who assist in the operation of the site, and certain people within the College who need to have access to certain personal data in order to carry out their activity/mission for the College, such as: College receptionists and catering staff (where necessary), and some of our external teachers in the context of the courses they run at the College, as well as the host families who provide you with accommodation. We ask our service providers to use the information we provide to them only in connection with the services they perform for us where we are required or permitted to do so by law.

### **How long will your data be kept?**

Your personal data is used (i) during the enrolment process, and during your training and stay in the establishment, in the communications that Collège International de Cannes will send to you, as well as in any commercial documentation, quotations, invoices, e- mail confirming receipt of your enrolment, and in your file in the establishment for a period of five (5) years after the end of your training.

### **What are your rights?**

In accordance with the regulations in force on 25 May 2018, Users of our website have the following rights:

- Right of rectification ;
- Right of deletion;
- Right to limit the processing of Users' data;
- Right to object to the processing of data



ETABLISSEMENT D'ENSEIGNEMENT  
SUPERIEUR PRIVE  
SIRET : 383 070 695 00119

For more information or to exercise your rights regarding the processing of personal data managed by the Collège International de Cannes, you can contact us at [info.rgpd-gdpr@french-in-cannes.fr](mailto:info.rgpd-gdpr@french-in-cannes.fr).

## Use of cookies

Cookies are used on this website.

### What is a cookie?

Cookies are small data files sent to the web browser you are using by the website you are visiting. They have many different purposes, but primarily, cookies are used to make it easier for you to navigate a website by remembering your user preferences, for example, or to improve the user experience. These cookies can then be stored on your computer to identify your computer.

The cookies used on this website may be set either by our website or by a third party website. In addition, these cookies can be either session or persistent: a session cookie is a cookie that is automatically deleted when the user closes the browser, whereas a persistent cookie remains stored on the user's computer until its expiry date. The cookies used on the Collège International de Cannes website have a maximum lifetime of 13 months.

### A. Types of cookies

We use certain types of cookies on this website, described below.

#### Strictly necessary cookies

These cookies are essential in order to be able to navigate our website and take full advantage of its features such as access to certain secure web pages. Without these cookies, some of the services you request cannot be provided.

The strictly necessary cookies used on the Collège International de Cannes website are the following:

- o Registered visitor cookies

#### Functional cookies

These cookies allow a website to record your choices about the settings on that website in order to provide you with enhanced and more personal functionality. For example, a functional cookie might take into account the geographical area in which you are currently located in order to provide you with local information. These cookies may also be used to remember changes you make to the text size, font and other areas of web pages that you customise. They may also be used to provide you with certain services that you have requested such as watching a video or commenting on a blog. These cookies cannot track your browsing activity on other websites and do not collect any information about you that could be used for advertising purposes.





ETABLISSEMENT D'ENSEIGNEMENT  
SUPERIEUR PRIVE  
SIRET : 383 070 695 00119

The functional cookies used on the Collège International de Cannes website are the following:

- *Functional cookies from registered visitors*
- *Social content sharing cookie plug-in*

### **Performance cookies**

These cookies are used to collect information about how visitors use our website, such as which pages are visited most often or whether certain pages display error messages. All information collected through these cookies is anonymised, and is collected for the sole purpose of developing and monitoring traffic patterns on our website in order to improve the way it operates. This information is for the exclusive use of Collège International de Cannes and is not shared with any third parties or connected to any other information.

The performance cookies used on the Collège International de Cannes website are the following:

- *Cookies from non-registered visitors*
- *Analytical cookies*

### **Targeting cookies**

Targeting cookies are used to measure the effectiveness of an advertising campaign by allowing the delivery of targeted advertisements to users with limited recurrence. They are generally placed on a website by advertising agencies with the agreement of the website operator. These cookies will count the visit of a site by a user and this information will then be shared with third parties (such as advertising agencies). At the request of the third party, these cookies will very often be linked to a specific functionality of the site. Our website does not contain any third-party advertisements. We use targeting cookies for analytical purposes only. We use third parties to collect information to evaluate the audience of our advertising links to our website and to provide targeted advertising on third party sites. Third party social media sites may collect certain information (such as IP address, browser type, language used, or time of access) if you are logged into these sites while browsing our website. These websites may also link this collected information with your profile information available on their own site. We do not control these third party tracking technologies, so we recommend that you review the terms of use and privacy policy of these third party sites before using them.

## **B. Use of cookies**

We may use Personal Information collected by our cookies to analyse the behaviour of our website users in order to provide more personal content and offers.

The performance cookies used on this site do not collect Personal Information.

Other cookies may collect Personal Information (including information from cookies placed by our advertising links on third party sites):



ETABLISSEMENT D'ENSEIGNEMENT  
SUPERIEUR PRIVE  
SIRET : 383 070 695 00119

- If a user is a registered user;
- If we send you a targeted email that includes web beacons, cookies or similar technologies, we will know whether you open, read or delete that email;
- If you click on an advertising link in an email we send you, a cookie will also be used to identify the pages you view and the content you download from our website, even if you are not registered or logged in.

**Here is a list of the main cookies we use on our website:**

- **Registered visitor cookie:**

Cookie given to each registered visitor.

- **Functional registered visitor cookie:**

Cookie used to store the unique identifier assigned to each registered user.

- **Social content sharing cookie:**

Cookies set by services such as Facebook Connect or Twitter Button, which allow users of social networks to share content from our sites on social networks.

- **Non-registered visitor cookie:**

Cookie used to assign non-registered visitors a unique identifier in order to recognise them and analyse how they use the site.

- **Analytical cookie:**

A cookie used to store the URL of previously visited web pages, allowing us to track the navigation of visitors from outside and inside our site.

- **Google Analytics:** Cookies placed by Google Analytics are used for analytical purposes only and do not allow individual tracking of users. For more information on how Google Analytics collects and uses this data and the rights associated with the use of these cookies, please see their Privacy Policy. If you do not want Google Analytics to collect Personal Data from you, you can download and install the Google Analytics Opt-out Browser Add-on.

### **C. Other tracking technologies**

Collège International de Cannes also uses technologies substantially similar to cookies, such as web beacons or other technologies that may be included in promotional e-mails or newsletters to determine whether these messages have been viewed or whether you have clicked on the links contained therein. Web beacons do not deposit any data on your computer, but may be used in conjunction with cookies to analyse site browsing activity.



ETABLISSEMENT D'ENSEIGNEMENT  
SUPERIEUR PRIVE  
SIRET : 383 070 695 00119

#### **D. "Do-not-track" signals**

Some Internet browsers may transmit "do-not-track" signals to the sites with which the browser communicates. As of the Effective Date of our Privacy Policy, there are no uniform rules on how to respond to these tracking signals. As a result, our website does not yet allow for this feature, but Collège International de Cannes will upgrade its response to these tracking signals once a standard is established. You can, however, express your data protection preferences regarding the use of most cookies through your Internet browser settings.

#### **E. How to accept or decline cookies**

If you do not wish to receive cookies from our website, you can set your browser to refuse cookies or to alert you when you receive a cookie, asking you whether you agree to its placement. You can also set your browser to disable cookies. To understand how to do this, please refer to the "Tools" tab of your browser, or similar.

However, we recommend that you do not disable our cookies. Please keep in mind that if you block, turn off, or reject our cookies, some pages on our website may not display properly or you may not be able to use certain services that require you to log in.

#### **How do I refuse/delete cookies?**

The deactivation/activation of cookies is done through your Internet browser. Below we explain how to manage cookies on your computer through the major web browsers. For more information on how to manage cookies on your tablet and/or mobile device, please consult your documentation or online help files.

#### **Google Chrome:**

In the Settings menu, select "Show advanced settings" at the bottom of the page. Click on the "Content Settings" button in the Privacy section. The section at the top of the page that appears tells you more about cookies and allows you to set the cookies you want. It also allows you to delete the cookies currently stored.

#### **Mozilla Firefox:**

From the Tools menu, select "Options". Select the Privacy tab in the Options window. From the drop-down menu, choose "Use custom settings for history". This will bring up the options for cookies and you can choose to allow or reject them by checking the appropriate box.

#### **Internet Explorer:**

In the Tools menu, select "Internet Options". Click on the Privacy tab. You will see privacy settings with six options, which allow you to control the number of cookies that will be saved: Block All Cookies, High, Medium High, Medium (default level), Low, and Accept All Cookies.



ETABLISSEMENT D'ENSEIGNEMENT  
SUPERIEUR PRIVE  
SIRET : 383 070 695 00119

### **Safari:**

In the drop-down menu, select the "preferences" option. Open the Security tab. Select the option you want in the "accept cookies" section.

### **All other browsers:**

For more information on how to manage cookies through other browsers, please consult your documentation or online help files.

### **More information on cookies**

Further information is available on the CNIL website.

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